

Online e-Resource Requisition System Help Manual for “E-Resource Requirement Survey for the Year 2022”

The current model of e-Shodh Sindhu Consortium where access to 17 resources are available to selected eligible institutions is completing in the year 2021.

All the universities/Institutions are requested to kindly submit their requirements through online requisition portal for the year 2021. The e-Shodh Sindhu will start process of negotiation of rates of subscriptions to e-resources with publishers that are either subscribed by eSS or member Institutions from their own funds based on sanction/approval of the requisite funds for the year 2022 from the Ministry of Education.

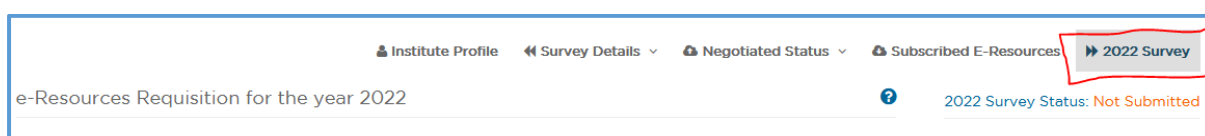
For submitting the details members can login to the Online e-Resource Requisition System available at <https://ess.inflibnet.ac.in/oes/> using their existing login details. The selection of the resources for future years will be based on the details submitted through the online portal.

Important Notes:

This survey is primarily for capturing the requirement of e-Journals and e-databases required for their Institutes that may be considered for central funding by eSS or will be negotiated centrally for better rates of subscription. As such, institutes are requested kindly note the following:

- Update the details of subscribed resources on subscription model only and not at one-time payment basis (e.g. archive, e-books etc);
- Kindly update the correct collection name from the eSS list available, if not, look for an alternate name of the collection (eg. Abbreviated form, publisher name added at beginning or end).
- For custom collection please use the generic collection provided from the publisher to your institute and add additional titles/core subscription titles specific to your institute under custom collection, if needed;
- The subscription amount should be in original currency and excluding the taxes or TDS deductions.

Once you login to the System, you will be able to view your institute name and contact details as shown in below screenshot. Move to the “**2022 Survey**” from the top navigation as shown below.



Member institutions are requested to provide their requirement which are sought in three parts.

Part I: Selection of Resources from Existing e-SS (only for members having eSS funded resources)

This page lists the existing e-resources subscribed for your institution under e-Shodh Sindhu Consortium for 2020 & 2021.

Step-1: eSS provided e-Resources
Step-2: Self Subscribed e-Resources
Step-3: Additional e-Resources
Step-4: Preview and Submit

Centrally Funded Resources provided under e-ShodhSindhu

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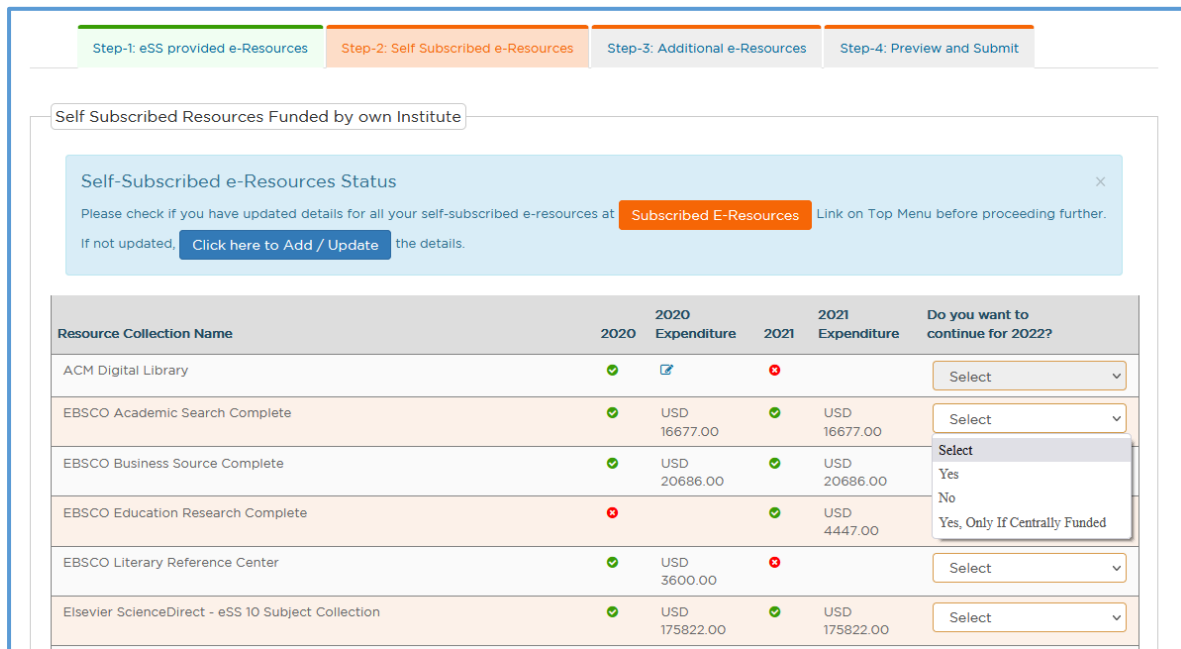
Resource Collection Name	2021	Do you want to continue for 2022?
American Chemical Society - eSS Collection	✔	Yes
American Institute of Physics - eSS Collection	✔	Yes
Institute for Studies in Industrial Development (ISID) Database	✔	Yes
JGate Plus (JCCC)	✔	Yes
JSTOR	✔	Yes
MathSciNet	✔	Yes
Oxford University Press eSS Collection-262 titles	✔	No
Springer Link 1700 Collection + Nature Journal	✔	Yes
Taylor and Francis eSS Collection (1076 titles)	✔	Yes
Web of Science	✔	Yes, Only If Centrally F

Please select the option “Yes”/ “No”/ “Yes, only if central funded” option for the list of e-resources that are available to your institute through central funding.

Click of “Save and Continue” from the bottom of the page to move to **step 2**.

Part II: Selection of Resources from Existing Institute Subscription

In this section you are required to submit the details of requirement from existing resources subscribed by you institute during year 2018 and 2019. The details available in this step is as per the details submitted by you on the basis of the self-subscribed resources submitted by you on this portal. If you have not submitted, you may visit the “**Subscribed e-Resources**” Tab from the top menu.



Self-Subscribed Resources Funded by own Institute

Self-Subscribed e-Resources Status

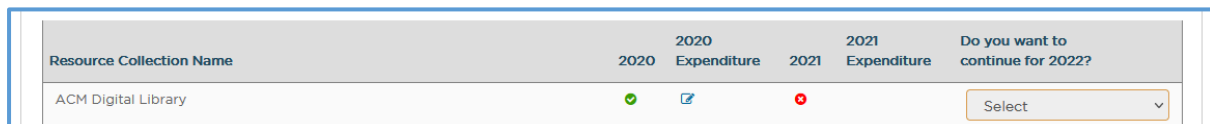
Please check if you have updated details for all your self-subscribed e-resources at [Subscribed E-Resources](#) Link on Top Menu before proceeding further.

If not updated, [Click here to Add / Update](#) the details.

Resource Collection Name	2020	2020 Expenditure	2021	2021 Expenditure	Do you want to continue for 2022?
ACM Digital Library	✓		✗		Select
EBSCO Academic Search Complete	✓	USD 16677.00	✓	USD 16677.00	Select
EBSCO Business Source Complete	✓	USD 20686.00	✓	USD 20686.00	Select
EBSCO Education Research Complete	✗		✓	USD 4447.00	Yes No Yes, Only If Centrally Funded
EBSCO Literary Reference Center	✓	USD 3600.00	✗		Select
Elsevier ScienceDirect - eSS 10 Subject Collection	✓	USD 175822.00	✓	USD 175822.00	Select

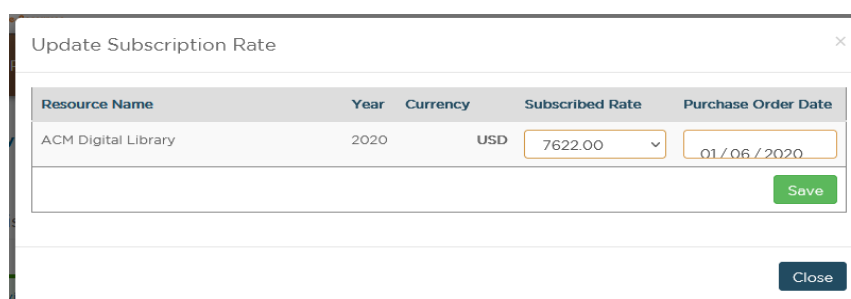
Please select the option “Yes”/ “No”/ “Yes, only if central funded” option for the list of e-resources that are available to your institute through central funding.

The option to select is disabled if the subscription amount is not mentioned at the time of submission earlier. You need to edit and update the rates of subscription by clicking on the edit icon as below:



Resource Collection Name	2020	2020 Expenditure	2021	2021 Expenditure	Do you want to continue for 2022?
ACM Digital Library	✓		✗		Select

On clicking the edit button, you will get a update screen as shown below:



Update Subscription Rate

Resource Name	Year	Currency	Subscribed Rate	Purchase Order Date
ACM Digital Library	2020	USD	7622.00	01/06/2020

Save

Close

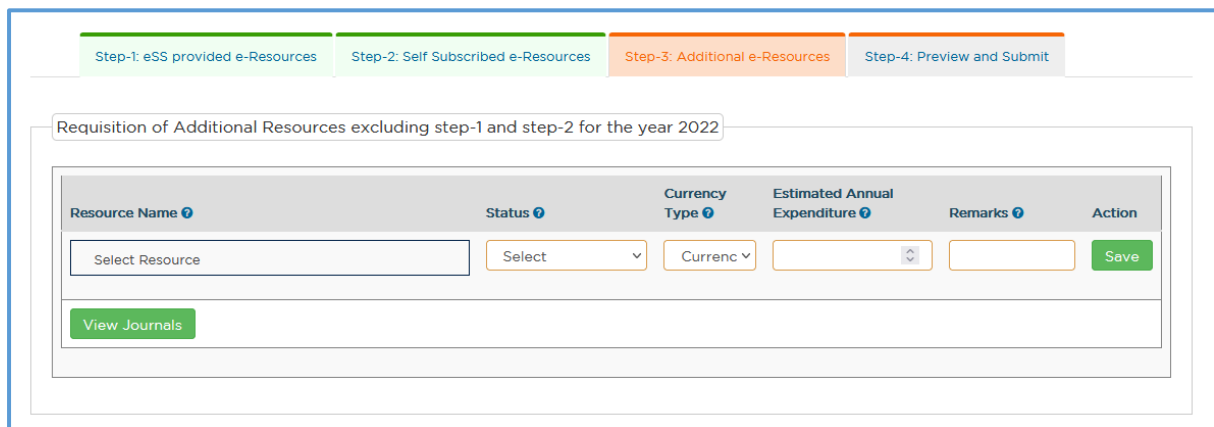
Update the details and save. If the resource is negotiated under eSS you will get the default option to select the rates of subscription. If not negotiated under eSS, you can update the rates directly inputting the value.

Select the option for all resources.

Click of “Save and Continue” from the bottom of the page to move to **step 3**.

Part III: New Requirement/Wishlist

In this step, you need to provide the details of additional resources that you need to subscribe in future.



Provide the necessary details as explained below:

Resource Name: Select the resource name from among the list of e-resources available in the dropdown menu. The list contains the various e-journal collections available from different primary publishers, list of aggregator fulltext databases, bibliographic or factual databases etc.

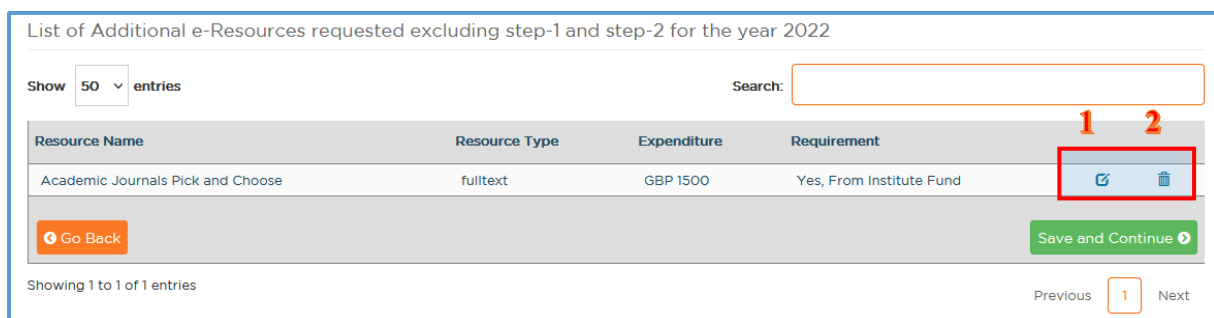
After selection of the “Resource Name”, you can click on the “View Journals” link to view the list of journals available under the collection you selected. Note: The list of journals is available only in case of primary publishers. You will not view any list of journals for aggregator fulltext databases like JSTOR, Muse, EBSCO, Proquest etc.



Currency: Select the Original currency in which you subscribe to the product and make payments.

Estimated Annual Expenditure: Provide the approximate amount expected to pay for the resource for next year.

Remarks: Provide any other information that may be relevant to the resource selected.

Provide all the relevant details and click on “Save”. The resources will be saved and the list of resources will be available below the “Submit e-Resources Details” as shown below:



Resource Name	Resource Type	Expenditure	Requirement	Action
Academic Journals Pick and Choose	fulltext	GBP 1500	Yes, From Institute Fund	1  2 

To edit an existing saved record click on the edit icon () as shown in above screenshot (1).

To delete the existing saved record click on the delete icon () as shown in the above screenshot (2).

Part IV: Final Submission

Once you fill in the list of your required e-resources, click on the “Save and Continue” to view the estimated budget for the resources requested as shown below.

Step-1: eSS provided e-Resources
Step-2: Self Subscribed e-Resources
Step-3: Additional e-Resources
Step-4: Preview and Submit

Copy
CSV
Print

Resource Name	Subscription Category	Requirements	Expenditure
Elsevier ScienceDirect - Engineering and Computer Science (AICTE)	Self Subscribed	Yes	₹ 698,288.00
Springer Link 3 Subject Collection (AICTE)	Self Subscribed	Yes	₹ 231,840.00
American Concrete Institute All Titles + Symposium Volumes + ACI MCP	Self Subscribed	Yes	₹ 34,200.00
IEEE All Society Periodicals Package (ASPP) & Proceedings Order Plan (POP)	Self Subscribed	No	Not Applicable
IEEE/IET Electronic Library (IEL) Online	Additional Requirement	Yes	₹ 798,000.00
ACM Digital Library	Additional Requirement	Yes, Only If Central Funding	₹ 190,000.00
Total Amount (Approximate in Rs.)			₹ 1,952,328.00
Total Amount for the selected self subscribed e-Resources for the year 2022 (Approximate in Rs.)			₹ 1,762,328.00

The resources (4 nos) listed under category (Yes, from Institute funds) will be subscribed by my institute during 2022.

Go Back
Final Submit

Select the check box and click on submit for final submission.

Once submitted, you will not be able to edit the details provided in previous step. You can only view the list of submitted resources with details. The list can also be exported into Excel or Print it for your reference and future use.

If you have selected custom collection or Elsevier ScienceDirect multiple subject collection you will view the count against the collection as shown below.

Web of Science	Existing under eSS	Yes, Only If Central Funding	Not Applicable
Academic Journals Pick and Choose [6 Journal(s)]	Self Subscribed	Yes	₹ 13,038.00
Wiley Blackwell Publishing_custom [0 Journal(s)]	Self Subscribed	Yes	₹ 347,928.00
Elsevier ScienceDirect Custom Collection [3 Collection(s)]	Self Subscribed	Yes	₹ 5,969,192.00
American Association for Cancer Research All Titles	Self Subscribed	No	Not Applicable
Total Amount (Approximate in Rs.)			₹ 6,330,158.00
Total Amount for the selected self subscribed e-Resources for the year 2022 (Approximate in Rs.)			₹ 6,330,158.00

The resources (3 nos) listed under category (Yes, from Institute funds) will be subscribed by my institute during 2022.

Go Back
Final Submit

Showing 1 to 18 of 18 entries

Missing Journal(s) Selection in following Resource Collection(s)

- Wiley Blackwell Publishing_custom

Please select journal(s) for above mentioned resources collection(s) at Subscribed E-Resources Link on Top Menu and pick and choose journals for each resource collection by clicking + Add icon.

If you have not selected the list of journals for such collection (mentioned as [0 Journal(s)]), you need to update the title list of collection list for such resources from the “Subscribed E-Resources” Tab. Once you complete the details, you can proceed for “Final Submit”. You will not be able to make final submission till the details are missing for the collections.

If you find any difficulty in submitting the Survey please contact us as per below details:

Email: eshodhsindhu@inflibnet.ac.in

Telephone: +91 79 2326 8242/49 (Timing 9:30 AM - 6.00 PM)